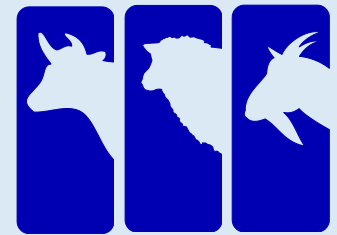


August 2014

Livestock movements

- **Type in the details method** ... Page 2
- **Upload a file method** ... Page 3
- **Choose from the list method** ... Page 4



If livestock are bought or sold through a saleyard or sold to an abattoir, the saleyard or abattoir notifies the database. For private sales, **buyers** must ensure that movements are recorded on the database.

Record movements ONTO the PIC when ...

- you **buy** livestock privately and move them **onto** your property
- you **move** livestock **between** properties that you own, if those properties have different Property Identification Codes (PICs)

Record movements OFF the PIC when ...

- you **sell** livestock privately and move them **to** the buyer's PIC, on the buyer's behalf
- you **move** livestock **to** an agistment property owned by someone else
- animals **die** on the property

What type of identification device is applied?

Electronic tags (cattle or sheep)

Visual tags (sheep or goats)

Submit the appropriate transaction

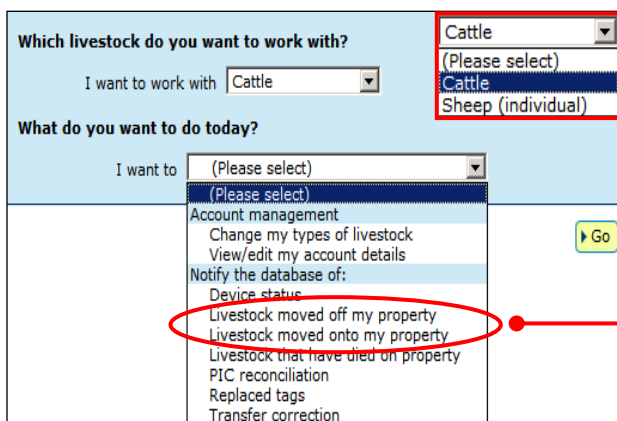
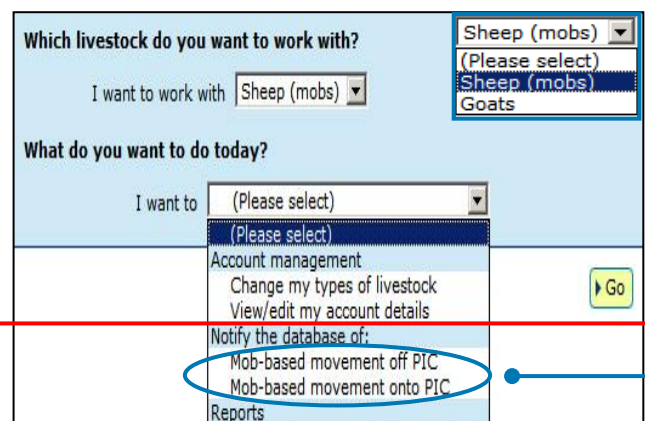
Livestock moved off or onto my property

Livestock that have died on property

Mob-based movement off or onto PIC

Login to the database at www.nlis.mla.com.au

- 1 Enter your NLIS **user ID** and **password** and click **Login**
- 2 Select **Cattle** or **Sheep (individual)** – this step does not apply to Police or Pounds.
- 3 Select **Livestock moved onto** or **Livestock moved off my property** **Go**

- 4 Choose **one** of three methods (the third method is only available to PIC-based accounts).

- Click **type in the details** to enter details on the NLIS screen See page 2
- Click **upload a file** to submit a file stored on your computer See page 3
- Click **choose from the list** to choose from a list of animals registered to a PIC See page 4

You can use this method to move livestock **onto** or **off** a property or move dead animals **off** a property. If the State NLIS authority requires an **NVD/Waybill**, you **must** provide the number to the database.

- 1 Enter details in the compulsory fields*
- 2 Click **Continue** to proceed or click **Back** to change the details.
- 3 Follow the prompts to **confirm the details**.
- 4 Click **Send** to submit the information.

Move livestock ONTO the property

Enter NLISID or RFID numbers here and press the **Enter** key after each tag. For RFIDs, **leave a space** after the first three digits e.g. **982 000025884234**

OR if there are many tags, first create a list of tag numbers on your computer. **Copy** these to your clipboard <Ctrl+C> and **Paste** the numbers here <Ctrl+V>. If you make a mistake, highlight the tag number and press the **Delete** key.

Move livestock OFF the property

To move dead animals **off** a PIC, type **DECEASED** here, or use the **Livestock that have died on property** option to move those tags off the PIC.

FOR AGENTS: MOVEMENTS OFF AGENT PICs

Agents may use either the **Livestock moved off my property** or the **Livestock moved off my current holdings** transaction (only available to agent accounts) to record movements of electronically tagged livestock off their agent PICs.

You can use this method to move livestock **onto** or **off** a property or move dead animals **off** a property. If the State NLIS authority requires an **NVD/Waybill**, you **must** provide the number to the database.

Create a file and save it on your computer

Use Microsoft Excel or Notepad to create your file, and then save it on your computer to upload later.

Note: For these transactions, each upload file you submit may contain a maximum of 10,000 devices.

- 1** In Excel, use columns **A-E**.
- 2** Enter the details for each tag in a separate row.
- 3** Save the file in **CSV** (comma delimited) format on your computer.

Note: In this Excel example, compulsory cells are shaded black. You don't need to shade cells. In column **A**, enter the **NLISID** (printed on the tag) or the **RFID** number of a tag.

For RFIDs, **leave a space** after the first three digits e.g. **982 000025884234**

To move dead animals **off** a PIC, type DECEASED in this column.

Leave column **D** empty if there is no **NVD/Waybill**.

If you are a **Mac user**, save your file in **Windows Comma Separated (.csv)** format.

To **format your dates correctly**, you may need to manually type them into each cell using the **Format Cell>Custom** option.

	A	B	C	D	E
1	ND553016XBZ00003	3HSET005	ND553016	7766554433	16/08/2011
2	982 000025884234	3HSET005	ND553016	7766554433	16/08/2011
3	982 000025884698	3HSET005	ND553016	7766554433	16/08/2011

NLISID or RFID
From PIC
To PIC
NVD/Waybill
Movement date

Note: In this Notepad example, no NVD/Waybill has been entered.

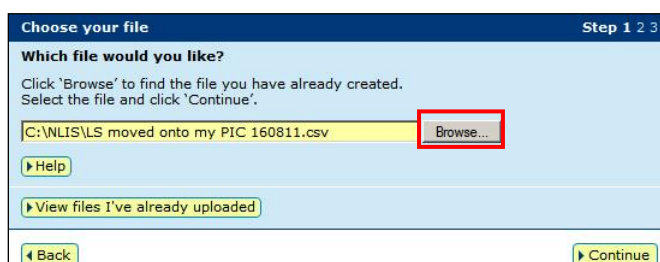
LS moved onto PIC 160811 - Notepad

```
ND553016XBZ00003,3HSET005,ND553016,,16/08/2011
982 000025884234,3HSET005,ND553016,,16/08/2011
982 000025884698,3HSET005,ND553016,,16/08/2011
```

Use commas to separate fields in a Notepad file. If there is no **NVD/Waybill**, leave that field empty. Press **Enter** to start a new row for the next animal. When you finish, save the file in **TXT** (text) format.

Send the file to the database

- 4** Select **Livestock moved off my property** or **Livestock moved onto my property** and **Go**
- 5** Click **upload a file** and then click **Browse...** to find the file.
- 6** Click **Open** to display the file name.
- 7** Click **Continue** to proceed.
- 8** Follow the prompts to **confirm the details**.
- 9** Click **Send** to submit the information.



You can use this method to move livestock or dead animals **off** a property. If the State NLIS authority requires an **NVD/Waybill**, you **must** provide the number to the database. The person who **receives** livestock usually records movements, but you can move tags **off** your PIC and onto someone else's PIC. If they try to record the movement, a database message will indicate the animals are already on their PIC.

Choose a list to view

- 1 Choose **one** of three lists to view.
Note: If you choose **livestock moved onto** or **livestock bred on**, also choose a date range. If you only want **active** devices, tick this box.
- 2 Select the **PIC** and **Continue** to the next screen.
- 3 Tick all the tags to move **off** the property.
- 4 Click **Continue** to proceed to the next screen.

	Visual number (NLISID)	Electronic number (RFID)	Transfer date	Vendor PIC	NVD/Waybill	Saleyard name	Status	Active
1	3HSET005XBC00061	982 000090788077	23/04/2012	3ALDK006	2222222	-	[NLS,N]	YES
2	3TWRP002NBW00421	999 000072335720	23/06/2011	DAFL0119	123TEST	-	[NLS,N]	YES
3	NA010024XBD00020	982 000119634603	11/02/2012	PICTEST1	123	-	[JD,JD1] [NLS,N]	YES
4	NC292846DBD00057	900 016000048722	11/02/2012	PICTEST1	123	-	[JD,JD1] [NLS,N]	YES
5	NC292846DBD00115	900 016000048687	28/02/2012	PICTEST1		NLIS Pty.	[JD,JD1] [NLS,N]	YES
6	NC292846DBD00535	900 016000049460	24/02/2012	PICTEST4		NLIS Pty.	[IMPO,IM1] [NLS,N]	YES
7	ND043382XED00669	982 000110823544	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
8	NG331478DBDC0394	900 016000089959	29/09/2011	PICTEST1		-	[NLS,N]	YES
9	NG331478DBDD0047	900 016000089956	29/09/2011	PICTEST1		-	[NLS,N]	YES
10	NK180531LBE00236	951 000015646900	29/09/2011	PICTEST1		-	[NLS,N]	YES
11	NK180531LBE00242	951 000015646115	07/07/2011	PICTEST1	TAGTRAN		[NLS,N]	YES
12	NK341120LBE01114	951 000014116347	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
13	PICTEST1ASG00076	940 000007233576	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
14	PICTEST1ASG00078	940 000007233578	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
15	PICTEST1ASG00080	940 000007233580	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
16	PICTEST1ASG00082	940 000007233582	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
17	PICTEST1ASG00084	940 000007233584	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
18	PICTEST1ASG00086	940 000007233586	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
19	PICTEST1ASG00088	940 999999999903	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES
20	PICTEST1ASG00090	940 999999999904	29/09/2011	PICTEST1		-	[JD,JD1] [NLS,N]	YES

Enter the movement details

- 5 Enter the **PIC** the animals moved **to**.
- 6 Choose the **date** the animals moved.
- 7 Enter the **NVD/Waybill** (optional).
- 8 Click **Continue** to proceed to the next step.
- 9 Follow the prompts to **confirm the details**.
- 10 Click **Send** to submit the information.